



Zhejiang International Studies University

International Office

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APPLICATION HANDBOOK

A. Brief academic calendar

Semester 1 (Fall)	Arrival/ Registration/ Orientation/ Classes begin - <i>mid-September</i>
	Classes and exams end - <i>late January</i>
Winter holiday	<i>late January – late February</i>
Semester 2 (Spring)	Arrival/ Registration/ Orientation/ Classes begin - <i>late February</i>
	Classes and exams end - <i>late June</i>
Summer holiday	<i>late June – early September</i>

B. Study programs

B1. Chinese Language program

Duration of studies	One semester or one year
Granted document	Transcript of records
Language of instruction	Chinese and English
Courses	Comprehensive Chinese Listening and Speaking Reading and Writing (depending on the level) One to One Language Drill Chinese Culture Course
Tuition	Tuition fee = 7000 RMB/semester.
Optional courses	Courses from Doing Business in China program
Optional courses registration/drop period	Registration upon arrival. Drop period – during first two weeks of study.

B2. Doing Business in China program

Duration of studies	One semester or one year
Granted document	For one semester of studies is issued the transcript of records. For one year of studies is awarded the Certificate in Doing Business in China issued by Zhejiang International Studies University (with condition that student has completed the required 40 credits).
Language of instruction	English
Courses	See attachment 1.
Tuition	Tuition fee = 9000 RMB/semester.
Optional courses	Courses from Chinese Language program
Optional courses registration/drop period	Registration upon arrival. Drop period – during first two weeks of study.

C. Accommodation (for pictures see attachment 2)

Accommodation	In the University's dorms from two campuses: Wensan Campus (downtown) and Xiaoheshan Campus (suburban). Each campus has facilities like dorms, class buildings, libraries, canteens, gyms, performance halls, etc.
Transport between campuses	The shuttle buses between two campuses are arranged by the University. Buses circulate between campuses on a predefined program and the service is free of charge for University's students and staff.
Single room in downtown campus including electricity, water and internet bills	12 000 RMB/semester
Double room in downtown campus including electricity, water and internet bills	6 000 RMB/semester
Single room in suburban campus excluding electricity, water and internet bills	2 400 RMB/semester
Double room in suburban campus excluding electricity, water and internet bills	1 200 RMB/semester
Living conditions	<p>Rooms in the downtown campus are en-suite with a bathroom, air conditioner, TV, internet access. Kitchen and laundry are common. The students are provided with bed-linen (changed each two weeks) and cooking utensils.</p> <p>Rooms in the suburban campus are en-suite with a bathroom, air conditioner, internet access. Students need to buy their bed-linen. Kitchen and laundry are common.</p>

D. Additional expenses

Registration fee	500 RMB
Books	200 RMB - 500 RMB (depending on the courses)
Other living expenses, including meals and personal expenses	Covered by the student

E. Other information

Visa	In order to obtain the visa to enter China ZISU will issue and send the acceptance letter and JW202 form for each student. Please contact the People's Republic of China authority in your country for more details about visa.
Health insurance	Before classes start, students should have a health insurance for the period of stay. The insurance can be obtained in the home country or in Hangzhou. ZISU International Office will assist the students in applying for the insurance in Hangzhou (~300 RMB/semester).
Pick-up service	<p>Pick-up service is available from Hangzhou airport or railway station. Pick-up service is available for the 1st arrival only (please consider on coming as a group).</p> <p>If students want to be picked-up they should inform ZISU exchange coordinator by e-mail in advance (not later than a week before the arrival date).</p> <p>Students will have to cover the expenses for the pick-up service.</p>

DOING BUSINESS IN CHINA PROGRAM**Modules of Business and Management (12 credits)**

Courses	Credits
Starting Business and Procedures in China	3
Market Development in China	3
Practice of E-Commerce in China	3
Customs Clearance Procedures (in International Trade Tariff Zones in Zhejiang Province)	3

Modules of Cross-Cultures (6 credits)

Courses	Credits
Chinese Business Cultures and Etiquettes	3
Business Negotiations in China	3

Modules of Language Proficiency (18 credits)

Courses	Credits
Business Chinese Listening and Speaking I	6
Business Chinese Listening and Speaking II	6
Business Chinese Listening and Speaking III	6

Modules of Practice (4 credits)

Internship	Credits
2-month Internship	4

Living @ Zhejiang International Studies University

